

## PGME COMMITTEE MEETING

Minutes	Date: November 2nd, 2016	Time: 7:00-8:00am	Location: HSA 101
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Meeting called by	Dr. Chris Watling, Postgraduate Medical Education Associate Dean
Attendees	A. Al-Areibi, L. Dengler, K. Faber, A. Haig, R. Hammond, J. Howard, C. Hsia, N. Huda, M. Jenkins, G. Kim, S. Levin, M. Li, M. Macpherson, W. Moote, M. Ott, A. Power, M. Prefontaine, K. Qumosani, B. Rotenberg, S. Rumas, S. Sato, A. Sener, M. Sen, T. Sexton, M. Taabazuing, G. Tithecott, J. VanKoughnett, S. Venance, J. Wickett. Guest: L. Nash
Note taker	Megan Baxter, <a href="mailto:megan.baxter@schulich.uwo.ca">megan.baxter@schulich.uwo.ca</a>

### Agenda Topics

1. RESIDENT SELECTION POLICY		Dr. C. Watling
Discussion	<ul style="list-style-type: none"> <li>The Resident Selection Policy was formally approved by the ECSC and will be posted to the Postgraduate Medical Education website.</li> </ul>	
2. CBME		Dr. C. Watling/S. Venance
Discussion	<ul style="list-style-type: none"> <li>The CBME communications strategy has begun implementation – an e-newsletter was included recently with the Dean's video newsletter, and will be a regular feature, with tips, info, and resources.</li> <li>On Friday, November 4<sup>th</sup>, the Fall CBME Retreat will take place, focused on developing assessment tools for the transition to discipline phase.</li> <li>The upcoming PA retreat will have a CBME presentation.</li> <li>Otolaryngology – Head &amp; Neck Surgery hosted Farhan Bhanji at their Grand Rounds recently.</li> <li>The first draft revision of the Appeal and Remediation policy is going to the Policy Renewal subcommittee this week. This is probably the most used policy, but the present one is not suitable for CBME. This should hopefully be in place by the start of the next academic year. Once it has been refined, a draft will be brought to this committee for discussion.</li> </ul>	

### 3. PRACTICE ONTARIO

Laurie Nash

Discussion	<ul style="list-style-type: none"> <li>. Laurie Nash of Healthforce Ontario came to the meeting to present the tools available to help residents with their job searches. These are free for use by residents and healthcare providers. There are Career Services, a Jobs webportal, three locum programs, as well as Transition to Practice modules available.</li> <li>. HealthForce Ontario publicizes the rural and northern incentives, as well as providing personal job support either one-on-one or in a group setting. This includes interview preparation, job hunting skills, and they can facilitate site visits to communities residents may be interested in. They also offer guidance to IMGs with return of service agreements.</li> <li>. Ms Nash can come in to talk to resident groups if programs are interested and offer advice tailored to the program. With the move to CBME and earlier certifying exams, there is more opportunity to match the training in the last year to the type of practice residents intend to go into.</li> </ul>
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### 4. ACCREDITATION STANDARDS

Dr. C. Watling

Discussion	<ul style="list-style-type: none"> <li>. Accreditation Standards will be changing. The Royal College, CFPC, and CMQ are working collaboratively to redo standards in common for all three. The goal is to create standards that are clear, outcome-focused, and support the move to CBME, as well as to reduce the overall burden of work and digitize the process.</li> <li>. The changes will likely mean an increased initial work, but less over time.</li> <li>. The new standards will be administered through a continuous QA system. Each program will have a profile that can be updated in segments, with the aim to get away from a snapshot in time towards a continuous process. Program will get notifications of areas that have not been updated for extended periods. There will also be opportunities for programs to perform self-studies, which could be incorporated into the internal review process.</li> <li>. This will be done through an eportfolio, which will be provided free to programs. The issue was raised of what information would be accessible to whom. Dr. Watling replied that this was an ongoing question. It would likely be similar to present guidelines, where anonymized files of residents are available during site visits to review teams, but not disseminated further.</li> <li>. The new accreditation cycle will take place over eight years instead of six. Western's next accreditation will be in 2019, under the new standards but before CBME is implemented across the board. The new standards strive for language that is equally applicable to CBME and non-CBME programs.</li> <li>. Resident input remains an issue, as residents are surveyed for areas of concern, but that information is not shared with the survey team or Postgraduate Dean. In practice this means that the lone resident member on the survey team is expected to be able to unearth issues</li> </ul>
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	<p>by themselves during site visits.</p> <ul style="list-style-type: none"> <li>. At present, assigning of accreditation status can be idiosyncratic, but the new system aims to create thresholds and markers to make it clearer when mandated reviews are warranted, as well as how to identify exemplary practices.</li> <li>. The institutional review process will be standardized, with expected linking of weaknesses to new A standards.</li> <li>. Many of the new standards will be similar to present standards, although they may be in different domains and require process-based proof.</li> <li>. The new system will be rolled out in several steps, including having shadow surveyors undertake reviews at the same time as a formal accreditation to see which new standards are easy or difficult to assess. Later schools will be entirely assessed by the new standards, but with a flexible setting of the bar early on.</li> <li>. One of the new markers is that PGME should have public representation on survey teams. Program Directors were asked to think about this issue and the benefits and difficulties that may be associated.</li> <li>. A draft should soon be available for final national consultation – look for it to be released by June or July of 2017.</li> </ul>
<b>5. EXTENSION OF TRAINING</b>	
Discussion	<ul style="list-style-type: none"> <li>. If program directors anticipate having residents who will need longer periods of training than usual, they are encouraged to let the Postgraduate Office know as early as possible so that it can be put into the budget. Programs will also have to provide detailed plans of what the educational structure of the extra time will look like.</li> </ul>
<b>6. ICRE</b>	
Discussion	<ul style="list-style-type: none"> <li>. Next year's ICRE will be in Halifax, so Program Directors were encouraged to think about planning ahead to attend, and to send their PAs as well to attend the PA track.</li> </ul>
<b>7. ADJOURNMENT AND NEXT MEETING</b>	
Date and time	<p>The meeting was adjourned at 8:00 am.</p> <p>Next meeting scheduled for <b>Wednesday, December 7th, 2016, 7:00-8:00am, HSA101</b></p>